



United Counties of Leeds and Grenville

**Community and Social Services Division**  
Children's Services  
Housing  
Integrated Program Delivery

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June 19, 2025

**Re: EXPANSION OF ELIGIBILITY FOR FEE SUBSIDY**  
**TO INCLUDE RECREATION CAMP PROGRAMS**

Dear Recreation Camp Program Operator:

The United Counties of Leeds and Grenville (the Counties) is pleased to advise that the fee subsidy program has been expanded this year to include eligible Recreation Camp Programs. This expansion supports a commitment by the Counties to increase access to recreation camp opportunities over the summer months, ensuring more children can benefit from safe, engaging, and enriching recreational experiences.

Families must meet specific financial and program eligibility criteria, as determined by the Counties, to qualify for fee subsidy and only recreation camp programs that meet the following criteria will be funded.

The **Recreation Camp Program Operator** must be one of the following:

- A Municipality or Consolidated Municipal Service Manager (CMSM)
- A member of the YMCA
- A High Five Accredited organization
- A member of the Boys and Girls Club of Canada
- A publicly funded School Board
- A Friendship Centre that is a member of the Ontario Federation of Indigenous Friendship Centres

**And**, the **Recreation Camp Program** must meet the following criteria:

- The program must be directly operated by the eligible Operator.
- Staff working in the camp program must be employed by the Operator.
- The program must not operate in a person's home or private residence.
- The program must comply with the Safe Drinking Water Act. If not on a municipal water source, the Operator must provide a Drinking Water System Identification Number (DWIS#).
- The program must serve only children aged 4 years or older.
- The program must not operate for more than 13 weeks in a calendar year.

Re: Expansion Of Eligibility for Fee Subsidy - Inclusion to Recreation Camp Programs  
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Eligible Program Operators are required to sign a Service Agreement with the Counties, which outlines the conditions and provision of funding. For more information or to request a Fee Subsidy Service Agreement for Recreation Camp Programs, Operators should email [childrenservices@uclg.on.ca](mailto:childrenservices@uclg.on.ca).

To apply for fee subsidy, families are asked to contact our office directly by calling 613-342-3840, extension 2351 or email [childcare@uclg.on.ca](mailto:childcare@uclg.on.ca).

Thank you for your dedication to providing high-quality recreation programming for children and youth across Leeds and Grenville.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Shannon Brown".

Shannon Brown, R.E.C.E., B. A.  
Manager  
Children's Services

SB/dl

cc: S. Culhane, Director, Community and Social Services  
C. Davis, Child Care Coordinator, Children's Services  
S. Getz, Policy and Program Review Analyst, Children's Services  
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